

COMMITTEE AMENDMENT FORM

DATE: 01/09/ 07

COMMITTEE CITY UTILITIES

PAGE NUM. (S)

ORDINANCE I. D. #07-O-

SECTION (S)

RESOLUTION I. D. #07-R-0019

PARA.

AMENDS EXHIBIT B OF THE LEGISLATION BY DELETING THE WORDS
“LUMP SUM” AND REPLACING THEM WITH “IN AN AMOUNT NOT TO
EXCEED”

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE-TO-PROCEED WITH ATLANTA SERVICES GROUP, A JOINT VENTURE, FOR FC-7619-03B, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR DESIGN SERVICES FOR EAST ATLANTA VILLAGE STREET PROJECT PHASE 2, ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, IN AN AMOUNT NOT TO EXCEED FORTY THREE THOUSAND DOLLARS AND NO CENTS (\$43,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1C50 (2004 QUALITY OF LIFE FD) 574001 (FACILITIES OTHER THAN BUILDINGS) Y63F058592BH (STREETSCAPE PROJECTS, DISTRICT 5); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Atlanta Services Group, JV ("ASG") for FC-7619-03B, Annual Contract for Architectural and Engineering Services, pursuant to Resolution 04-R-0380; and

WHEREAS, the base term of the agreement was for two (2) years with three (3) one (1) year renewal options at the City's sole discretion; and

WHEREAS, Renewal Agreement No. 1 was executed pursuant to Resolution 06-R-0798; and

WHEREAS, the Commissioner of the Department of Public Works requires Architectural and Engineering Services for Design Services for East Atlanta Village Streetscape Project in an amount not to exceed Forty Three Thousand Dollars and No Cents (\$43,000.00); and

WHEREAS, the Commissioner of the Department of Public Works and the Chief Procurement Officer for the Department of Procurement have recommended the issuance of a notice-to-proceed with Atlanta Services Group, a Joint Venture, to provide Architectural and Engineering Services for Design Services for East Atlanta Village Streetscape Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to issue a Notice-To-Proceed with Atlanta Services Group, a Joint Venture ("ASG"), for FC-7619-03B, Annual Contract for Architectural and Engineering Service; in an amount not to exceed Forty Three Thousand Dollars and No Cents (\$43,000.00).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate agreement to be executed by the Mayor.

BE IT FURTHER RESOLVED, that this Notice-To-Proceed will not become binding on the City, and the City shall incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to ASG.

BE IT FINALLY RESOLVED, that all contracted services will be charged to and paid from Fund, Account and Center Number 1C50 (2004 Quality of Life Fund) 574001 (Facilities Other Than Buildings) Y63F058592BH (Streetscape Projects, District 5).

**DEPARTMENT OF PROCUREMENT
LEGISLATION SUMMARY**

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE-TO-PROCEED WITH ATLANTA SERVICES GROUP, A JOINT VENTURE, FOR FC-7619-03B, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR DESIGN SERVICES FOR EAST ATLANTA VILLAGE STREET PROJECT PHASE 2, ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS, IN AN AMOUNT NOT TO EXCEED FORTY THREE THOUSAND DOLLARS AND NO CENTS (\$43,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1C50 (2004 QUALITY OF LIFE FD) 574001 (FACILITIES OTHER THAN BUILDINGS) Y63F058592BH (STREETSCAPE PROJECTS, DISTRICT 5); AND FOR OTHER PURPOSES.

**REQUESTING
DEPARTMENT:**

Department of Public Works

CONTRACT TYPE:

Professional Services

AWARDEES:

- (1) CH2M Hill/Williams-Russell and Johnson
- (2) Atlanta Services Group
- (3) JP2 (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

**SOURCE
SELECTION:**

RFP

PROPOSALS DUE:

January 7, 2004

INVITATIONS MAILED:

146

**PROPOSALS
RECEIVED:**

12

PROPONENTS:

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture

Atlanta Architects & Engineers, Joint Venture

Atlanta Services Group, a Joint Venture

Infrastructure Partners-Joint Venture (B & E Jackson/HDR/Malcom Pirnie)

Brown and Caldwell/Deloan Hampton & Associates/Long Engineering Inc. - Joint Venture
CH2M Hill/Williams-Russell and Johnson – Joint Venture

Earthtech/IMCo Joint Venture

HTL - Harrington, Tetra Tech & Lowe-Joint Venture

JP² (Jacobs, Prad, PBS&J) – Joint Venture

Metcalf & Eddy/Cardozo Engineering-Joint Venture

Parsons Brinckerhoff & Khafra-Joint Venture

Shaw Environmental Inc./AIM Partners, PLC- JV

BACKGROUND:

THE DEPARTMENT OF PUBLIC WORKS (“DPW”) HAS REQUESTED SERVICES FROM THE ATLANTA SERVICES GROUP, A JOINT VENTURE TEAM, TO PROVIDE ADDITIONAL SURVEY, DESIGN AND PUBLIC MEETINGS THAT ARE REQUIRED IN ORDER TO COMPLETE THE DESIGN DOCUMENTS OF EAST ATLANTA VILLAGE STREET CAPE PROJECT.

**EVALUATION TEAM
COMPOSITION:**

DPRCA, DWM, DPW, DPCD, OGA, OCC and Risk Management

**PROJECT
PARTICIPATION:**

<u>SL King/EDT/JJ&G d/b/a Atlanta Services Group, a JV (15 pts.)</u>	
SL King & Associates	AABE 33%
J.W. Robinson & Associates, Inc.	AABE 4%
AJA Management & Technical Services, Inc.	AABE 1%
Becaf Consulting, Inc.	AABE 1%
Cost Services Group, Inc.	FBE 2%
Edwards-Pitman Environmental, Inc.	FBE 2%
Malvada Consulting Group, Inc.	FBE 1%
McKenzie MacGregor Engineering, Inc.	FBE 4%
Moonshowers ROW Services, Inc.	FBE 2%
National Graphics Imaging, Inc.	FBE 1%
Street Smarts, Inc.	FBE 1%
Transportation System Design, Inc.	FBE 4%
<u>Willmer Engineering, Inc.</u>	<u>FBE 3%</u>
Participation Total	59%



CITY OF ATLANTA
DEPT. OF PROCUREMENT

CITY OF ATLANTA

55 TRINITY AVE., SW, ATLANTA, GEORGIA 30303-0324
SUITE 4700, CITY HALL - SOUTH
(404) 330-6240
FAX (404) 658-7552
email: publicworks@atlantaga.gov

DEPARTMENT OF PUBLIC WORKS

DAVID E. SCOTT, P.E.
COMMISSIONER

SHIRLEY FRANKLIN
MAYOR

MEMORANDUM FOR: PROCESSING OF TASK ORDER

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: David E. Scott, P.E., Commissioner
Department of Public Works

DATE: September 20, 2006

SUBJECT: Task Order # 11 to: FC-7619-03-B, Annual Contract for Architectural and Engineering Services for Design Services for East Atlanta Village Streetscape Project, Phase 2
Contractor: Atlanta Services Group

A. DESCRIPTION OF TASK ORDER

The Department of Public Works (DPW) requests the processing (Legislation Preparation and NTP) of Task Order #11 of Contract No. FC-7619-03-B, Annual Contract for Architectural and Engineering Services for design services for East Atlanta Village Streetscape Project which will include a change of scope of service for additional survey, design and public meetings.

B. NEED FOR TASK ORDER

The Department of Public Works has determined that additional survey, design and public meetings are required in order to complete the design documents of East Atlanta Village Streetscape Project. The current contract for East Atlanta Village Streetscape Project cannot be extended or modified therefore we are requesting the additional work be completed by Task Order #11.

C. TASK ORDER FEE

The additional work will cost \$43,000.00. Attached is the Cost Proposal, which should be in line with the provisions of the contract.

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TO: Adam L. Smith, Chief Procurement Officer

MEMORANDUM FOR: Processing of Task Order No. 11

FC-7619-03-B, Annual A & E Contract for Design Services East Atlanta Village Streetscape Project, Phase 2

September 20, 2006

D. PERFORMANCE INFORMATION

The Contractor has performed satisfactorily in previous Tasks.

If additional information is needed, please feel free to contract Gloria Strickland at Ext. 6893.

DES/gms

cc: David F. Ferguson, DPW

Sandra Jennings, DPW

Althea J. Smith, DPW

Madelyn Grant, DPW

Nicholas J. Popa, DPW – Contract, Ext. 6692

Dawn Riley, DPW

Anthony Stanley, DOP

Gloria M. Strickland, DPW / File

Exhibit A

East Atlanta Village Streetscape, Phase 2

Scope of Services

Geographic Scope of Phase 2: The following scope of services is based on the following anticipated physical limits of Phase 2:

- Flat Shoals Avenue
 - from, and inclusive with, its intersection with Metropolitan (and the limits of Phase 1 streetscaping),
 - to its intersection with McPherson,
 - less the recently streetscaped area in front of the library
- McPherson Avenue
 - from, and inclusive with, its intersection with Flat Shoals Avenue
 - to, and inclusive with, its intersection with Moreland Avenue
- Glenwood Avenue
 - from, and inclusive with, its intersection with Flat Shoals
 - to, and inclusive with, its intersection with Brownwood
- Joseph Avenue
 - from, and inclusive with, its intersection with Glenwood Avenue
 - to, and inclusive with, its intersection with Portland Street
- Intersection of Moreland Avenue and Glenwood Avenue

Project Planning and Design Support Activities: The CONSULTANT will

- Conduct a Phase 2 kick-off meeting with the CLIENT
- Participate in up to six (6) meeting during design with the public, stakeholders, and City officials and project managers.
- Conduct a survey of property and ROW lines, ownership, topography, existing conditions, curb lines, surface and overhead utilities, storm drain inlets, and trees with caliper of 3" or greater in the project area described above.
- Conduct surveys of historical and environmental features, prepare a Section 106 report, prepare a categorical exclusion (CE) report and coordinate each with the DNR SHPO and GDOT, respectively, to obtain approvals.
- Prepare GDOT conceptual plans and a concept report.
- Review these concept plans and report with the CLIENT, make directed adjustments, and obtain approvals
- Coordinate/permit concept plans with the Georgia Department of Transportation.

Design Development: The CONSULTANT will

- Prepare design development-level plans, equivalent to 50% construction documents
- Prepare a preliminary opinion of construction costs
- Review design development plans and cost opinion with the CLIENT and receive decisions and guidance concerning the preparation of construction documents.

ROW Plans: The CONSULTANT will

- Prepare right-of-way plans depicting the requirements for acquiring easements and rights-of-way, by others.
- Submit ROW plans to GDOT for review and approval.

Final Construction Documents: The CONSULTANT will

- Advance construction documents to the 95%-level of completion.
- Update the opinion of expected construction cost
- Review 95% construction documents and updated cost opinion with the CLIENT and receive decisions and guidance concerning the preparation of final construction documents.
- Prepare final construction documents and submit them to the CLIENT for bid processing

Bidding and Construction Phase Services (Optional): Upon the CLIENT's authorization, the CONSULTANT will

- During **bidding**, the CONSULTANT will
 - Address requests for information (RFIs) from prospective bidders
 - Issue addenda, as directed by the City
 - Conform construction contract documents
- During **construction**, the CONSULTANT will
 - Respond to requests for technical interpretation or information (RFIs) from the contractor
 - Review and comment on shop drawings and material submittals from the contractor
 - Participate in on-call meetings with the City and construction contractor to
 - Resolve issues
 - Review progress
 - Conduct periodic site visits by the design landscape architect to
 - Review progress by the contractor, and
 - Monitor conformance with the plans and specifications
 - Prepare written reports of meetings and site visits
 - Participate in a pre-final inspection of the work and assist in preparation of a punch list of deficiencies

Project Understandings, Assumptions, and Exclusions. The following are integral to the scope of work described above:

- The design will be fundamentally identical to the East Atlanta Village Schematic Design by Tunnell-Spangler-Walsh & Associates, as modified and/or enhanced by the Phase 1 design and construction documents..
- No hydrology reports or drainage improvements will be required
- Phase 2 will require acquisition of an assumed 5 parcels of land for right-of-way and another 5 parcels for easements of various kinds.
- Up to six (6) planning and public coordination meetings are included.
- The area to be surveyed will extend 20 feet beyond the ROW line on either side of each street.

- Property information will be sufficient to provide data for future production of ROW and/or easement plats, by others, in the future.
- Production of ROW and/or easement plats is not included
- ROW will be acquired by others.
- Should the CLIENT authorize bidding and construction phase services, the following will apply:
 - The project will be bid one time.
 - The duration of construction will be eight (8) months.
 - Intensity of service delivery will generally conform to these limits:
 - one bid addenda, for which the CONSULTANT is responsible for drawing updates only
 - five RFIs during bidding
 - twelve RFIs during construction
 - eight shop drawings and material submittals
 - five on-call meetings
 - eight site visits by the design landscape architect
 - one pre-final (“punch list”) inspection
 - If intensity varies from these norms, the CONSULTANT will be allowed to request adjustment to compensation, per Exhibit B.
- The project will proceed in general consonance with the attached schedule.

Exhibit B

East Atlanta Village Streetscape, Phase 2

Compensation

For the Project Planning and Design Support, Design Development, ROW Plans, and Construction Documents services described in Exhibit A, the CLIENT agrees to pay and the CONSULTANT agrees to accept the lump sum supplemental amount of \$43,000, which sum constitutes the additional compensation required for all of the CONSULTANT'S salary costs, general and administrative overhead, direct project expenses, and profit. The CLIENT agrees to pay the CONSULTANT monthly based on the estimated percentage of total work completed through the billing period as certified by the CONSULTANT.

If the CLIENT authorizes the Bidding and Construction Phase Services described in Exhibit A, the CLIENT agrees to pay the CONSULTANT monthly, for work completed, on the basis of the standard Atlanta annual contract hourly billing rates in effect at the time of service delivery. In this case, direct project expenses are also reimbursable at cost. The fee for these services will not exceed \$ 20,000 without written authorization from the CLIENT,

Services requested by the CLIENT that are beyond those described in Exhibit A will be considered to be additional services, for which the CLIENT agrees to pay the CONSULTANT monthly, for work completed, on the basis of the Atlanta annual contract standard hourly billing rates in effect at the time of service delivery. In such cases, direct project expenses are also reimbursable at cost.

East Atlanta Village Streetscape, Phase 2
Supplemental

Planning and Design Support			
Classification	Hours	Rate	Ext
Project Manager	12	\$ 132.86	\$ 1,594
Landscape Architect	6	\$ 82.06	\$ 492
Engineer 5	80	\$ 100.13	\$ 8,010
Registered Land Surveyor	60	\$ 97.96	\$ 5,878
3-man Survey Crew	136	\$ 173.88	\$ 23,648
CAD Drafter 3	16	\$ 65.33	\$ 1,045
Admin Assistant	8	\$ 51.24	\$ 410
Labor Subtotal			\$ 41,078
Direct Project Expenses			
Mileage			\$ 400
Postage/Delivery			\$ 200
Reproduction			\$ 300
Expenses Subtotal			\$ 900

Category Total \$ 41,978
say \$ 42,000

ROW Plans			
Classification	Hours	Rate	Ext
Project Manager	1	\$ 132.86	\$ 133
Registered Land Surveyor	2	\$ 97.96	\$ 196
CAD Drafter 3	4	\$ 82.06	\$ 328
Admin Assistant	1	\$ 51.24	\$ 51
Labor Subtotal			\$ 708
Direct Project Expenses			
Mileage			\$ 100
Postage/Delivery			\$ 100
Reproduction			\$ 100
Expenses Subtotal			\$ 300

Category Total \$ 1,008
Labor Escalation \$ 40
Subtotal \$ 1,049
say \$ 1,000

TOTAL \$ 43,000

Bidding and Construction (Optional)			
Classification	Hours	Rate	Ext
Project Manager	24	\$ 132.86	\$ 3,189
Landscape Architect	109	\$ 82.06	\$ 8,945
Engineer 5	40	\$ 100.13	\$ 4,005
Admin Assistant	24	\$ 67.17	\$ 1,612
Labor Subtotal			\$ 17,750
Direct Project Expenses			
Mileage			\$ 800
Postage/Delivery			\$ 400
Reproduction			\$ 300
Expenses Subtotal			\$ 1,500

Category Total \$ 19,250
Labor Escalation \$ 770
Subtotal \$ 20,020
say \$ 20,000

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton 

Contact Number: 6207

Originating Department: Public Works

Committee(s) of Purview: City Utilities

Council Deadline: October 30, 2006

Committee Meeting Date(s): November 14, 2006 Full Council Date: November 20, 2006


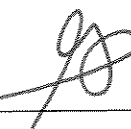
Commissioner Signature 

CAPTION

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FINANCIAL IMPACT (if any)  ~~\$495,000.00~~ \$43,000

Mayor's Staff Only

Received by Mayor's Office: 10.30.06  (date) Reviewed by: 

Submitted to Council: 12/21/06 (date)